

Post on Bulletin Board

Technician Job Vacancy Announcement

Human Resources Office
South Dakota National Guard
2823 West Main Street
Rapid City, South Dakota 57702-8170

Technician Job Vacancy Announcement Number: **96-13**

Position Title and Number:

Series, Grade:

Type Appointment:

Location of Position:

Salary Range:

Open: **7 June 2013**

Motor Vehicle Operator D1907000

WG-5703-08

Excepted: Enlisted

USP&FO Warehouse, Rapid City, SD

\$19.67 to \$22.97 Per Hour

Close: 26 June 2013

Area of Consideration

1. All Tenure 1 (as defined in block 24 on the SF 50) Technicians of the South Dakota Army National Guard. Applicants must presently be a Dual Status employee or a Non Dual Status employee eligible for Dual status.
2. All members of the South Dakota Army National Guard.

Instructions to Applicants

1. Applicants must submit the following mandatory documents electronically. Signatures on electronic applications are not required:
 - a. Optional Form (OF) 612, "Optional Application for Federal Employment" or a resume.
Resume - must include, as a minimum, all the information requested on the OF 612.
(Only the last four of SSN is required on OF 612, Block 5).
 - b. SDNG Form 335-1-R, "Statement of Military History".
 - c. Valid state drivers license.
2. Additional supporting documents may include:
 - a. Knowledge, Skills and Abilities (KSAs) - Applicants are strongly encouraged to submit a separate sheet(s) addressing the KSAs and how they relate to work experience, education or training.
 - b. Transcripts, to receive credit for education you must submit transcripts to verify the courses completed.
3. Applicants are responsible to ensure the application is current and contains sufficient information to qualify them for the position. This announcement and applicable forms (OF 612 and SDNG 335-1-R) may be accessed on the SDNG Internet web site at <http://sdguard.ngb.army.mil/pages/Careers.aspx> under "Careers".
4. Email all forms and supporting documentation (KSAs, transcripts, etc) to ng.sd.sdarnng.list.jobs@mail.mil. The email must be sent no later than the Closing Date on the Announcement. Late applications will be considered ineligible.

Equal Employment Opportunity

The South Dakota National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to political, religious, or labor organization affiliation or non-affiliation, marital status, race, color, sex, national origin, disqualifying physical handicap, or age, and shall be based solely on job-related criteria.

Minimum Requirements for Consideration

General: Experience, education or training which demonstrates the applicant's skill in the operation of appropriate vehicles; ability to drive safely, to interpret instructions, specification, etc. (related to motor vehicle operation); knowledge of handling and loading materials, ability to accurately check, count, verify, and sort various items, keep records and logs; ability to meet schedules and deadlines. **Applicants must submit a valid State driver's license to be qualified.**

Specialized: 18 months experience in the knowledge, skills and abilities (KSA's) as listed below. Such experience is gained in a line of work which is similar or closely related to the work of the position to be filled. Study successfully completed in a college, university, technical or vocational school may be substituted for experience at the rate of 1 year of study (30 semester hours or 20 classroom hours of instruction per week) for 6 months of experience. Courses must be directly related to the work of the position.

- General knowledge of warehouse activities to include receiving, inspection for defects, storing, selecting and shipping general or specialized equipment and supplies and the techniques used in examination and classification of standard/nonstandard, unusual, highly specialized items.
- General knowledge of computer commands and controls to make data entries, ability to generate, update, and retrieve reports.
- Knowledge of specialized handling, storing, disposal, and safety procedures related to hazardous materials to ensure adherence to governing regulatory guidance, policies and procedures.
- Applicant must possess good oral and written communication skills.
- Skill in operating gasoline or diesel powered trucks or truck trailers with trailer or semi-trailer coupled by use of a turntable (fifth wheel) or pintle (pivot) hook.
- Ability to operate material handling equipment ie: forklifts, pallet jacks, front end loaders.

Compatibility Requirements

Selected individual must be assigned to a compatible military position in the following MOS/AOC within ninety (90) days of effective date of hire: Enlisted: ECMF: 91 or EMOS: 25B, 36B, 51C, 88M, 88N, 89A, 89B, 92A, 92F, 92G, or 92Y. Military grade inversion within the full-time work force is not permitted. The military grade of the full time supervisor must equal or exceed the military grade of personnel supervised.

Experience Evaluation

All applicants who meet the minimum requirements for consideration will be further rated and ranked on their experience related to the knowledge, skills and abilities (KSAs) stated in minimum requirements for consideration above. These KSAs are those considered essential for successful performance in the position. The application and Official Personnel Files, when applicable, will be used to gather job-related background data to be used in the KSA evaluation process. Should you desire to address any or all KSAs, describe in writing the extent and nature of your experience and attach this material to your application.

Evaluation Methods

Each applicant considered to possess the minimum qualification requirements will be further evaluated in accordance with the procedures outlined in SDNG Technician Pamphlet 335-T.

Appointment

The Adjutant General retains exclusive appointment authority of Technicians. No commitment will be made to any nominee prior to a review of his/her qualifications by that office. The issuance of this Job Vacancy Announcement does not constitute a commitment to fill the position.

Summary of Duties

This position is located in the USP&FO. Its primary purpose is to transport supplies and equipment intra and inter State using a variety of wheeled vehicles to haul cargo and fuel, transport passengers or to tow or recover equipment. Vehicles are driven in restricted traffic environments on Government installations, and over public roads and highways, or under cross-country conditions.

Miscellaneous

1. A complete description of duties and responsibilities can be found in the Position Description available at the Human Resources Office at Camp Rapid or at the position assignment location.
2. The National Guard Technician Act of 1968 specifically excludes use of veteran's preference for appointments made under Title 32 U.S.C. Since this appointment is made under 32 U.S.C, veteran's preference is not applicable.
3. If you have questions or need additional information about this announcement, contact the Personnel Staffing Specialist, (605) 737-6659/DSN 747-6659, at the Human Resources Office in Rapid City.
4. Appointment to a Technician position may adversely affect various types of military Incentives. See your unit Personnel Office for complete information.

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